



**AFK**

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working with disability

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creating opportunities

# ACTION FOR KIDS CHARITABLE TRUST

TRUSTEES' REPORT AND FINANCIAL  
STATEMENTS

FOR THE FINANCIAL YEAR ENDED  
31<sup>st</sup> MARCH 2022

CHARITY REGISTRATION NUMBER: 1068841

COMPANY REGISTRATION NUMBER: 3487626 (ENGLAND & WALES)



## ACTION FOR KIDS CHARITABLE TRUST

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# **ACTION FOR KIDS CHARITABLE TRUST**

## **CHAIRMAN AND CHIEF EXECUTIVE STATEMENT FOR THE YEAR ENDED 31 MARCH 2022**

### **Chair's Introduction**

Dear Friends and Supporters of AFK,

This should be the last Annual Report which I sign off (in December 2022) as we are working hard to transition to a new Chair over the next few months. As Chair, I've had an amazing ten-year journey with AFK. Apart from seeing the organisation through Covid and lockdown, and a change of CEO, we have also restructured the Charity over the last few years to focus on our core work of mobility and employment-including self-employment. My own tenure was slightly longer than planned due to Covid and I am thrilled to have over-seen the transition to a new Board, which is rich in terms of neurodiversity and balanced in terms of gender and ethnic representation.

At AFK it has always been the quality of our work that inspires, not the quantity. AFK really does change people's lives and I am proud to leave the organisation in such good hands and great shape and will continue to loudly support your future successes from the side-lines.

### **CEO's Report**

Welcome to our annual report. We are pleased to report a year of significant progress across all areas of our work. As lockdown eased, we were able to return to face-to-face work as well as making major steps forward with our strategy.

As reported last year, we placed a second building on the market and successfully sold it to generate sufficient funds for six months' reserves for the Charity as well as leaving some additional funds for investment in our services. We also completed our strategic review and finished the year with a clear vision of where we are going over the next few years, and a three-year business plan that projects surpluses over those years.

On the employment side, the key changes to our work are:

- A formal move into providing support for those wishing to become self-employed, from micro to macro enterprises
- A move into providing virtual coaching

Help with becoming employed or self-employed provides the perfect complement to our mobility work as we help those with mobility issues become economically independent as well as mobile. Self-employment offers many advantages to those with disabilities whether it is operating a micro enterprise from the supportive environment of a person's home or a larger enterprise that avoids the need for standard office life and travel.

We have focused our employment and self-employment work around the following themes:

- **Aspiring to Work**  
This encompasses our work with and in schools where we establish the vision of all the work possibilities from self-employment to employment right the way across from micro and macro enterprises through hospitality and retail to a more conventional job in an

## ACTION FOR KIDS CHARITABLE TRUST

### CHAIRMAN AND CHIEF EXECUTIVE STATEMENT FOR THE YEAR ENDED 31 MARCH 2022 (continued)

office. Our objective is to showcase all the work possibilities and inspire our students to create and chase their own visions.

- **Preparing for Work**  
To prepare our students for work we provide work and training experience, interview skills and travel training.
- **Moving into Work**  
We provide job coaching and employment broking along with coaching and mentoring for those wishing to pursue self-employment.

In addition, we invested in the Charity's infrastructure by purchasing a new finance system and fundraising database. Both these changes will enable us to save substantial sums over future years. We also set up a very successful staff Culture and Comms Group to guide us on achieving and maintaining the best culture as we formally move into a hybrid working model. This Group will remain a standing group advising the senior management team on a issues affecting staff as well as organising staff social activities.

Our priorities over the next year from April 2022 are:

- Embark on a Board renewal programme as Board rotation has been delayed by Covid lockdown and we wish to ensure our Board remains balanced cross gender and ethnicity as well as having a neurodiverse membership
- To complete a strategy for increasing our spend on mobility equipment over future years
- We are also investigating setting up a social enterprise training centre to provide more in house training opportunities
- Explore how we can involve our students in our work. Students are already involved in co-production of work but we will be exploring how we can involve them in our decision making and review of current activities. As well as increasing our co production we will be actively involving our students in our decision-making processes.
- Formalising our training offer for corporates to help them develop neurodiverse recruitment policies and procedures
- Examining other ways of running our raffle
- We also look forward to returning to and implementing a full events programme

The Trustees and Chief Executive also wish to convey their heartfelt gratitude to our funders, partners, staff and volunteers who deliver or fund our vital work with enthusiasm and passion to enable those with disabilities to achieve better lives and fulfil their potential.

*M Lewis*

Chair

20<sup>th</sup> December 2022

*D Coe*

Chief Executive

20<sup>th</sup> December 2022

## ACTION FOR KIDS CHARITABLE TRUST

### LEGAL AND ADMINISTRATIVE INFORMATION

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Charity name: Action For Kids Charitable Trust

Charity registered number: 1068841

Company number: 3487626

Principal & registered office: 15a Tottenham Lane  
Hornsey  
London N8 9DJ

Trustees:  
*(as at the date of this report)*

Mark Lewis	Chair
Gurmeet Dhillon	Treasurer
Tina Brivati	
David Byrne	
Stacey Body	(appointed 4 <sup>th</sup> October 2022)
Miriam Deakin	(appointed 4 <sup>th</sup> October 2022)
Athanasios Karampelas	(appointed 4 <sup>th</sup> October 2022)
Devanshini Khatau	(appointed 4 <sup>th</sup> October 2022)
Martin Kirke	(appointed 4 <sup>th</sup> October 2022)
Timothy Meredith	(appointed 4 <sup>th</sup> October 2022)
Thembanani Mkwanzani	(appointed 4 <sup>th</sup> October 2022)

Chief Executive: David Coe

#### Professional advisors

Auditors: D Lee and Co.  
2nd Floor, Premier House  
309 Ballards Lane  
London N12 8LY

Bankers: HSBC Bank plc                      Charity Bank  
22 Victoria Street                      182 High Street  
London SW1H 0NJ                      Tonbridge TN9 1BE

Solicitors: Muscatt Walker Hayim  
Speen House  
Porter Street  
London W1U 6WH

## **ACTION FOR KIDS CHARITABLE TRUST**

### **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022**

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The Trustees of Action For Kids Charitable Trust (“the Charity”) present their report and financial statements for the year ended 31<sup>st</sup> March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in Note 1 to the financial statements and comply with the Charity’s governing document, the Companies Act 2006 and the “Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)” (effective 1<sup>st</sup> January 2019).

#### **OBJECTS OF THE CHARITY**

The Objects of the Charity, as set out in the Charity’s Memorandum of Association, are:

1. The relief of children and young people who are suffering from sickness or physical or mental disability by assisting them to lead full and independent lives and by any other means whatsoever.
2. The provision of support and assistance to the carers of children or young people suffering from physical or mental disability.
3. Such other charitable purposes as the Trustees may from time to time think fit.

There have been no changes in Objects since the last Trustees' Report.

In furtherance of the Objects, the Charity undertakes the following activities:

- providing disabled young people with training in work and life skills;
- promoting opportunities for disabled young people to work and volunteer in the community;
- providing opportunities for disabled young people to engage in sport and social activities;
- providing specialist mobility equipment, through loan or grant, to disabled young people.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

#### **VISION & MISSION**

As an integral part of delivering the Objects of the Charity, the Trustees and Management are committed to the following Vision and Mission for the Charity:

**VISION: We want a world where everyone living with a disability gets to lead the life they choose.**

**MISSION: To give as many disabled young people as possible the opportunity to work or volunteer in their community.**

Helping students to develop their mobility, personal and independent living skills is an essential part of helping them to succeed. The Charity focuses on a young person’s potential to benefit from our support, not the apparent barriers they face.

## **ACTION FOR KIDS CHARITABLE TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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To achieve the Mission the Charity:

- involves, informs and empowers young people living with a disability;
- provides equipment to support personal mobility;
- provides the best possible education, training and support;
- champions the rights and interests of people living with a disability;
- shares its experience and what it has learnt.

### **PUBLIC BENEFIT**

The Trustees have reviewed the activities of the Charity and consider that, in line with the Charity's Objects, the Charity provides public benefit in a variety of ways, including:

- the advancement of education:
  - by providing disabled young people with courses in work and life skills;
- the promotion of equality and diversity:
  - by promoting opportunities for disabled young people to work and volunteer in the wider community;
  - by providing opportunities for disabled young people to engage in sporting, artistic and social activities;
- the relief of those in need by reason of ill-health and/or disability:
  - by providing specialist mobility equipment, through loan or grant, to disabled young people.

All the Charity's services are open to all members of the public, irrespective of race, gender, religion or sexual orientation. Most of the Charity's services are provided without charge to the individual beneficiary.

### **GOVERNANCE**

#### ***Governing document***

The Charity was originally registered under a Deed of Trust in 1992, in response to the problems facing disabled children, young people and their families and in recognition of the disparity between the numbers of such children and the availability of appropriate support.

With effect from 1<sup>st</sup> April 1998, Action For Kids Charitable Trust was registered as a charity and a company limited by guarantee. It is governed by its Memorandum and Articles of Association (amended on 12<sup>th</sup> November 2012). Each of the members has a liability to contribute £1 in the event of a winding up of the company.

## **ACTION FOR KIDS CHARITABLE TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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#### ***Trustees***

The Board of Trustees (“the Board”) sets the strategic direction of the Charity and is also responsible for ensuring compliance with the Charity’s Objects and charity and company law.

The Trustees, who are also directors for the purpose of company law, who served during the year and up to the date of signature of the financial statements were:

Mark Lewis	Chair
Gurmeet Dhillon	Treasurer
Susan Baldwin	(resigned 31 <sup>st</sup> March 2022)
Tina Brivati	
Ben Cavanagh	Vice Chair (resigned 4 <sup>th</sup> October 2022)
Caroline Hattersley	(resigned 4 <sup>th</sup> October 2022)
Peter Mitchell	(resigned 4 <sup>th</sup> October 2022)
David Byrne	
Stacey Body	(appointed 4 <sup>th</sup> October 2022)
Miriam Deakin	(appointed 4 <sup>th</sup> October 2022)
Athanasios Karampelas	(appointed 4 <sup>th</sup> October 2022)
Devanshini Khatau	(appointed 4 <sup>th</sup> October 2022)
Martin Kirke	(appointed 4 <sup>th</sup> October 2022)
Timothy Meredith	(appointed 4 <sup>th</sup> October 2022)
Thembanani Mkwanzani	(appointed 4 <sup>th</sup> October 2022)

New Trustees are appointed by the members of the Charity on the recommendation of the Board.

For all new Trustees, there is an induction process and all Trustees have a role description and are subject to a Code of Conduct. In addition to regular Board meetings, there is an annual Board Away Day when Trustees receive appropriate briefings and training in their roles as trustees of the Charity. Additionally, Board members can avail themselves of external training courses relevant to their roles as required.

The Charity has a Conflict of Interest policy that all Trustees and staff must comply with. None of the Trustees has any beneficial interest in the Charity. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

#### ***Risk Management***

A comprehensive process is in place to identify any major risks to the Charity’s users, staff, operations, reputation, income and assets. The Trustees assess these risks regularly and are satisfied that systems are in place to mitigate them.

The Charity is an accredited Investor in People and this continues to help ensure that policies, procedures and controls are regularly reviewed, updated and, where necessary, improved. This assists the Trustees and Senior Management Team in minimising risk exposure.



## **ACTION FOR KIDS CHARITABLE TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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On-going review of the Charity's strategy, plans and operations ensures that risk management is an integral part of the operation of the Charity.

#### **MANAGEMENT**

The Chief Executive is appointed by the Trustees to manage the day-to-day operations of the Charity and is accountable to the Board for the performance of the Charity. In turn, the Chief Executive appoints the other members of the Senior Management Team (SMT) and together they manage the Charity's activities.

#### ***Senior Management Team***

The members of the Senior Management Team are:

David Coe	Chief Executive
Laura Callanan	Finance & Corporate Services Director
Harriet Fisher	Executive Director, Services (resigned 27 <sup>th</sup> August 2021)
Rachel Akehurst	Executive Director, Services (appointed 13 <sup>th</sup> December 2021)
Tracey Gilbert-Falconer	Fundraising Director (resigned 13 <sup>th</sup> October 2021)
Katie Cavanagh	Fundraising Director (appointed 5 <sup>th</sup> October 2021)

#### ***Staff recruitment and management***

The Charity's policy is to consult and discuss with employees, at meetings and informally, matters likely to affect employees' interests. Information on matters of concern to employees is given through information bulletins, reports and meetings which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the Charity's performance.

Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled, every effort is made to ensure that their employment within the Charity continues and that the appropriate training is arranged. It is the policy of the Charity that training, career development and promotion of disabled persons should, as far as possible, be identical to that of other employees.

All new members of staff are provided with a comprehensive induction programme. All roles have a detailed job description and annual staff appraisals are carried out in addition to more informal supervision meetings. Training requirements are primarily identified by reference to personal work-related objectives and other targets highlighted in the appraisals which are directly linked to objectives for the Charity.

The pay of senior staff and of key management personnel is reviewed annually by the Board of Trustees. Pay is compared with similar positions in comparable organisations where applicable.

## ACTION FOR KIDS CHARITABLE TRUST

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

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#### OPERATING NAME AND BRAND

In addition to its legal name, "Action For Kids Charitable Trust", the Charity operates under the name "AFK" (previously my-AFK).

#### SERVICES

This year we worked with a total of 221 young people over all the programmes. We found paid work for 20 young people, ran online and face to face sessions for 217 young people and provided mobility equipment for 111 children and young people. In the holidays we ran both virtual and face-to-face Holiday programmes for 61 disabled young people.

The Covid-19 Pandemic continued to affect service delivery in 2021/22, as we reshaped services to counteract the negative effects of it on the mental health of our beneficiaries.

#### Numbers of Young People attending across services:

Programme:	Target for 2022	Age Range	2022	2021
Young people on the Life and work Programme	60	19-25	68	62
Work Placements overall	35	16-25	26	2
Paid work	18	19-25	20	5
Young people to develop the ability to manage their own travel arrangements	8	14-25	4	3
Employer training	30	n/a	33	43
Holiday Programme	60	14-25	61	35
Mobility equipment ordered	70	0-25	111	52

#### Employability support

What a difference a year makes! The young people are engaging with us more in person and virtually. When it came to paid work, the pandemic had a big impact on the hospitality sector where so many jobs were lost. This sector, now in recovery, has many job opportunities that have come about since but they have been unable to fill. Fortunately, these roles are popular with the trainees so more jobs have been gained here than within retail, which was the general role trainees were keen to get into.

## **ACTION FOR KIDS CHARITABLE TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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Trainees have got employment within Nando's, Wetherspoons, and Deliveroo as well as a host of smaller businesses such as a steakhouse and a burger bar, working as kitchen assistants and baristas. Anxiety is still something that some trainees struggle with. If it's not the pandemic, it's the climate, the cost-of-living etc., so we offer mental health and wellbeing sessions at our main premises with health professionals on hand to answer any questions.

All of this has enabled trainees to build their confidence as we continue to do practice interviews and presentation skills before they go for a job interview. The numbers in work have been the highest since the Life & Programme started 10 years ago and this is extremely encouraging to see.

#### **Online programme**

From March 2021 to April 2022, we continue to work online and in person. It is a good balance in response to the young people's needs.

Zoom is the popular option for young people and their families but MS Teams is a constant staple with AFK and other professionals, so we've become adept at both. Corporate partners offer both online and in-person practice interviews which has benefitted all the trainees in some way. Some start online, then move to face to face, either way it also reflects the job market where you need to be versatile with presenting online and then have real time interviews. The trainees like to see who they will be meeting beforehand so virtual meetings are popular for those with high anxiety.

#### **Work with Employers and Paid work**

We are working with a newer range of employers, predominantly from the hospitality sector, but other sectors such as Royal Mail, HM Land Registry and a Theatre have also played a part in employing trainees. Our in-house Employment Broker continues to ensure that AFK thrives in partnership work with big names too. Online roles have included research work and administrative positions, so all needs are catered for.

Disability Confidence/Awareness training continues to be offered to employers and corporates alike.

## ACTION FOR KIDS CHARITABLE TRUST

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

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#### Young People in Paid Work 2014-2022

Programme year	No. Young people gaining work	No young people still in work 1 year after gaining job
2014-2015	14	13
2015-2016	12	9
2016-2017	7	7
2017-2018	7	6
2018-2019	9	7
2019-2020	13	11
2020-2021	7	3
2021-2022	20*	<i>Tbc</i>
TOTAL	67	56

(\*Not counted in calculating retention rate)

#### **Work with Education Providers**

##### **Primary and Secondary Schools**

After coming out of lockdown, schools were ready to re-engage and in a much stronger position to commit to the Aspirations for Work programme which is our offer to 16–19-year-olds under the Gatsby Benchmarks 5 & 6 (Encounters with Employers and Experiences of Workplaces). We commenced the programme with a series of online masterclasses to introduce different sectors (Creative, IT & Sports) to students who identify as neuro divergent. We also ran bespoke tutorials for presentation and interview skills and as a direct result of this offer, we were then able to identify young people to put forward for practice interviews – something schools had never requested before and we were able to develop a programme of theory and practice.

During this period our corporate partners were still only able to offer online support, despite schools wanting face to face delivery. We worked with schools to ensure that the online experience was appropriate and offered lots of advice and suggestions to improve the delivery of this service, including break out rooms, smaller group settings and individual laptops to ensure maximum participation from the students.

## **ACTION FOR KIDS CHARITABLE TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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Towards the latter part of the year, we were finally able to commence the pilot for the world of work programme, which is our offer to those in their last year of primary school to raise aspirations for work before transitioning to secondary school. We delivered three work experience sessions for twenty children to provide practical, hands-on experience.

#### **Further Education Colleges**

Thanks to funding from The Bloomfield Trust, work continues with an assigned Job Coach for Haringey Sixth Form College, and Southgate College. Haringey Sixth benefit from the presence of the Job Coach at their premises which is reflected in the referrals made. Likewise, the employment outcomes have surpassed what the College have expected from some of their more challenging students who have surprised them with great focus and outcomes at their new workplace.

#### **Travel Training**

We were able to safely resume travel training as restrictions were lifted although it took a while to rebuild confidence amongst young people and their families who had sought alternative travel and were still worried about Covid. However, as roads became busier, families started to realise that dropping and collecting their child was no longer a realistic option and referrals for the service began to increase. Unfortunately, our main contact at Islington Council took a period of absence and referrals were limited during this period so in addition to external referrals we delivered a lot of in-house support to trainees who needed support to become independent travellers either to attend sessions at our office in Hornsey or to attend work.

Our travel training toolkit was placed on hold whilst we awaited feedback and sign-off from those who had commissioned the guide.

#### **Partnerships**

Our annual partnership with A New Direction to co-deliver the I Am Festival (an inclusive festival delivering arts to schools in London) continues to grow and as a result we have been introduced to many more organisations who we can work with outside of the Cultural Ambassadors programme including Coralie, Graeae Theatre and Digit Music.

As our work with schools expands, we are developing new partnerships with smaller local businesses that can provide us with regular practical hands-on work experience such as Morrisons, Alexandra Palace Theatre, OrganicLea (a vegetable box scheme) and The Conservation Volunteers.

We continue to work with our existing corporate partners such as Accenture, Clifford Chance and SEGRO to deliver a range of online masterclasses and practice interviews in addition to developing new partners via Auticon, The Richard Whitehead Foundation, Sumo-digital and

## **ACTION FOR KIDS CHARITABLE TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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Michael Page who have worked with us to deliver bespoke sessions on career journeys, introduction to different sectors, presentation skills and more.

Our work with Islington continues to grow and develop and we are now working with three Islington schools as part of our Aspirations for Work programme and remain a lead partner for the borough to deliver travel training for school age children.

Bikes for Good Causes has been instrumental in enabling us to offer regular work experience for those accessing the Life & Work programme in addition to opening the offer for new schools and colleges which is of particular interest for those who would otherwise be unable to access mainstream work experience in year 10.

The Edible Garden through our partnership with the Canal and River Trust also offers group work experience for those with significant support needs and often appeal most to those schools/colleges who have learners who are non-verbal and or have behaviours that challenge due to the secluded location and limited foot traffic from members of the public. The learners are accompanied by their teaching assistants and have the option to take part in an AQA qualification which they can add to their CV.

#### **Holiday Programme: Young People aged 14-25**

As we fully resumed face-to-face delivery for the holiday programme we were limited in our ability to remain competitive and our transport offer for families and young people was altered due to two of our three mini buses being retired. We worked extensively with families and private hire vehicle companies to offer transport for those most in need and requested families who could provide drop offs and collections to do so. However, as a result a lot of young people who had engaged in the programme previously now moved to different providers who were able to provide transport as part of their core offer.

We continued to provide a varied and active programme and the team were very creative in their approach utilising local spaces and companies to deliver basketball coaching, Go Ape, martial arts in the park, treasure hunts, woodland walks and much more. A lack of transport and a lift on restrictions meant we were able to utilise our building more than we had the previous year and we regularly brought in other companies and guests to deliver creative sessions such as creative writing with the award-winning author Steve Anthony and dance, drama and musical theatre provided by a local social enterprise, Moving Waves. We continued to utilise long term volunteer partners for yoga and art and some staff delivered sessions based on their own personal interests such as healthy eating.

We cancelled one week out of the summer programme due to a Covid outbreak but otherwise delivered nine weeks (out of a possible ten) across the year with both Barnet and Islington thanking AFK for their continued commitment and offering a reliable and professional service for their young people.

## **ACTION FOR KIDS CHARITABLE TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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#### **Feedback**

##### **From Beneficiaries**

Young people and families continued to complete daily diaries and offer feedback on our holiday programme and the appreciation for the programme was validated with comments such as:

- *'My AFK Team organise and manage all the activities extremely well' and*
- *'A big thanks to the AFK team. We appreciated the sessions very much'.*

Young people continue to gain a lot from their time here and tell us;

- *'My favourite thing about My AFK s the dancing, music, and the activities. I love it here.'*
- *'I love the people! I was proud of myself doing Go Ape.'*

In addition, 100% agreed that they were able to get the days they booked/needed, 100% of people enjoyed the programme and felt included, the majority (97%) made new friends and tried something new and 100% felt more motivated, healthier, and positive about themselves.

##### **From Education Professionals**

We have also developed feedback for those accessing our Aspirations for Work programmes and piloted accessible feedback forms for those children who are non-verbal. We are including opportunities for feedback from teaching professionals and other stakeholders who support delivery of the world of work sessions and masterclasses so that we can continue to refine and deliver targeted Employability support for this group.

*'Since [the visit], one of my students has been talking about work when he grows up. He said, "Oh, now I know what I'm going to do when I'm a big boy, I'm going to be a bus driver and I'm going to be working as a mechanic". - (Victoria, Teaching Assistant, The Brook School)*

*"I believe [the World of Work programme] benefits the parents and carers; it shows the parents that their child can do other things" - (Malakie, Teaching Assistant, The Brook School)*

*'AFK is a fantastic organisation. They have helped us develop bespoke masterclasses that meet the requirements of our school. With them, we have embedded termly Employability Skills Masterclasses into our curriculum. These masterclasses are a success, they're always influential in broadening our young people's aspirations. They bring learning to life and as a result, increase motivation. Students are always engaged because AFK finds excellent professionals, and their presentations are very visual and engaging. Students are always looking forward to the next masterclass. AFK helps us bring the world of work to our classrooms and meet the Gatsby Benchmarks.'* - (Elena Vidal, Head of Careers/ Head of Outreach, The Courtyard School)

## ACTION FOR KIDS CHARITABLE TRUST

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

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#### Volunteering

Volunteers	2020-21	2021-22
No. actively supporting trainees	15	26
No. actively supporting fundraising	7	9

Since April 2021, we've had a steady group of 11 individual volunteers thorough out the year supporting online Wellbeing sessions, Travel Training, Holiday Programme activities (Yoga, Arts & Crafts, Sports), Reception & Admin, Employer Visits, The Edible Garden and Bikes For Good Causes.

We have also worked with 96 employee volunteers for a total of 370 hours to provide relevant online and face to face employment skills support with London companies. This includes CV writing, presentation skills, interview preparation and interview practice with employers including American Express, SEGRO, Accenture and Michael Page.

We would also like to thank our friends at Clifford Chance, OrganicLea, Apple, and Peel Hunt, all of whom have supported AFK's work by hosting young people, and by sharing their skills and expertise.

#### Mobility Services

Target	2022	2021
Purchase equipment for at least 70 children and young people with a budget of £220,000 (including £30,000 for maintaining powerchairs)	Spend of £190, 528 on equipment for 112 children and young people and £31,543 on maintenance of powerchairs (60 call outs)	Spend of £129,566 on equipment for 57 children and young people and £34,233 on maintenance of powerchairs (48 call outs).
Make savings/raise £40,000 through advocacy and individual fundraising	Total of £118,424 raised/saved through advocacy and individual fundraising	Total of £76,022 raised/saved through advocacy and individual fundraising



#### **Providing Mobility Equipment**

During the year 1 April 2021 to 31 March 2022 the mobility services team ordered equipment for 112 children and young people, compared with 57 the previous year. The numbers in the previous year were much lower due to a reduction in the budget. This was caused by lower income generation as a result of the pandemic and the mobility team having three months on furlough.

The total value of equipment ordered between 1 April 2021 and 31 March 2022 was £379,320 compared with £237,470 in the previous year. The total cost to AFK of the equipment ordered in 2021-2022 was £190,528 compared with £129,566 the previous year. There is a substantial difference between the total value of equipment and the total cost to AFK. This is because the Mobility team fundraise individually for equipment for those on our waiting list, in addition to drawing on the mobility budget. Also, families often contribute to the equipment themselves, as well as raise funds independently. In addition, we ask families to access NHS wheelchair budgets to contribute to the cost. For example, Henry's Occupational Therapist (OT) applied to AFK for funding for a bespoke powerchair. The total cost was £14,441. Henry had already received an NHS personal wheelchair budget of £3,522 to put towards the cost. His OT helped him raise £2,000 from a charity and the AFK mobility team raised £6,085 through applying to a range of Trusts that we have developed relationships with. We used £2,834 of the Mobility Budget to cover the balance of the chair.

AFK spends around £30,000 per annum maintaining the powerchairs we fund. We are the only charity in the UK that funds maintenance costs routinely and without means testing. The spend on powerchair maintenance in 2021-2022 was £31,543 compared with £34,233 the previous year.

The rising cost of mobility equipment across the UK has meant our mobility team has needed to individually fundraise for a higher proportion of the total amounts on our waiting list, as well as save on expenditure through advocacy work. In 2021-2022 the team raised/saved a record £118,424. At the same time, almost all the funders we approach have either reduced the size of their pledges or have been closed to applications for periods of time over the year. We therefore have to work more efficiently as the numbers of applications we place with Trusts per potential beneficiary has gone up. This is because the amount raised per application tends to be much lower than pre pandemic. For example, one of the funders we approach on a regular basis would pledge round £3,000 per powerchair application pre pandemic. Their upper pledge limit for similar equipment is now £600 per application.

Lead times from order to delivery, lengthened during 2020-2022, with some of our trike and powerchair deliveries taking around four to five months. This was linked to the pandemic with parts – for example tyres - coming in from overseas. We have learned to mitigate and plan

## **ACTION FOR KIDS CHARITABLE TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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ahead – sometimes prioritising placing orders for items that we know will take a long time to deliver.

#### **Joint Funding Organisations**

In terms of Trusts, our fundraising team has worked with Souter, Bruce Wake, Alice Ellen Cooper Dean, Grey Court Trust, Hargreaves, Greendale, EBM, the Openwork Foundation and Toy Trust, to fund items of equipment on our mobility equipment waiting list. Corporates including Card Factory, Risk Finance, Ineos Holdings, Unum, Langland, NPD and Arnold Clark have also supported our mobility work.

In addition, our Mobility Service has worked with a number of charities, foundations and trusts as part of our individual fundraising for specific equipment for children and young people on our waiting list. We would like to thank The Elifar Foundation, The Andrew and Catherine Carter Trust, Barchester's Charitable Foundation, Florence Nightingale Aid in Sickness Trust, The Hospital Saturday Fund, Independence at Home and Promise Dreams.

#### **FUNDRAISING**

AFK has a balanced portfolio of income that comes from a variety of sources.

The Trustees appreciate the generosity of the many individuals who give their time, money, and expertise to contribute to raising the funds that mean AFK's vital work is possible.

This year saw the start of our 30<sup>th</sup> Anniversary and we looked to the future, investing in modernising our fundraising programme, selecting a new fundraising database, Donorfy, and developing a fundraising strategy that will ensure we have sustainable income upon which to build success for the young people we work with.

Overall, a good level of income has been achieved, against the backdrop of a continued challenging external environment, as the country went in and out of lockdowns. Once again, we are extremely grateful to all our donors and funders for supporting us as we look to the future of the organisation. Our supporters include:

ALS Limited, The Barratt Foundation, BCBN, Berkeley Foundation, The Bloomfield Trust, The City Bridge Trust, EBM, Haringey Giving, The Hargreaves Foundation, INEOS, MariaMarina Foundation, Next plc, One Family, Taylor Woodrow, The Cavendish Hotel London, The Childhood Trust, The Openwork Foundation, The Toy Trust, Travers Smith Foundation, Unum, Vinci UK Foundation, Wellington Management UK Foundation.

# **ACTION FOR KIDS CHARITABLE TRUST**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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### **Summary**

#### **Community & Events**

Our Community & Events programme continued to be impacted by Covid restrictions across the year, with our events either reduced in size or cancelled. We held a basketball day in place of our usual AFK Beach Volleyball.

#### **Corporate Partnerships**

We continued to generate income from long term partnerships with a variety of organisations who have supported us throughout the pandemic. We're extremely grateful to our corporate partners who give their time through their volunteering programmes.

#### **Trusts**

Trust income was relatively steady throughout the year, and we were able to benefit from the generosity of our multi-year funders and to submit several successful applications.

#### **Direct Appeals**

We were able to send out three direct mail Appeals over the course of the year and our supporters gave generously. We trialled more direct asks in our e-news and will be looking to invest in recruiting online responsive donors to replenish our database in the future.

#### **Raffle**

The raffle ran every month for most of the year and this income stream requires investment in the future to ensure we are encouraging new supporters to play.

#### **Regular Giving**

Regular giving remained relatively steady throughout the year ending above budget. This area will be a focus in the new strategy to encourage donors to support us in this way.

#### **Legacies**

We received legacies totalling £136k this year; thank you to the wonderful generosity of supporters who left AFK a gift in their Will. The pipeline for legacies should continue to grow, alongside the rest of the charity sector, over coming years.

#### **Marketing & Communications**

We delivered a brand refresh, changing the name of the charity from 'my-AFK' to 'AFK – Working with Disability, Creating Opportunities', and updated all online and offline collateral.

A short film celebrating our 30<sup>th</sup> Anniversary was co-produced with one of our Trainees and Films for All, an inclusive production company. It featured on our website and was shared with existing and potential new supporters. Social media content continued to be produced and we delivered two editions of our supporter magazine.

## **ACTION FOR KIDS CHARITABLE TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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#### **REVIEW OF FINANCIAL POSITION**

The surplus of £506,153 in 2021-22, an increase of £568,045 over last year's deficit of £61,892, reflects the sale of a property and the conclusion of a restructure of the Charity's operations and finances.

The trustees believe the completion of the restructure along with continued close monitoring of costs, and initiatives to streamline processes and focus on core activities will return the Charity to a financially stable position.

Income grew by 31%, with £2,189,603 achieved in the year against £1,665,548 in the previous year. Income from operations fell by 13%, with £1,410,008 achieved in the year against £1,617,109 in the previous year. New fundraising initiatives – a major donor programme and online raffle – are in development and will help to stabilise and develop the Charity's future fundraising. The ongoing generosity of the Charity's long-term supporters, both large and small, and the major support received from existing and new foundations, continues to support the Charity's successful and valuable work.

The costs relating to the governance of the Charity increased to £74,530 (2021: £74,295) decreasing to approximately 3% of total incoming resources, from 4% the previous year.

Costs of generating voluntary income, at £254,511 (2021: £279,923), reduced slightly, but increased to 18% (2021: 17%) of total incoming resources. Voluntary income decreased to 53% (2021: 87%) of our income due to the one off increase in total income from the building sale.

Following the restructure, and development of new fundraising initiatives, the directors/trustees believe that the funds of the Charity will be adequate on a fund-by-fund basis to fulfil the obligations of the Charity.

## **ACTION FOR KIDS CHARITABLE TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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#### **POLICIES & OTHER DISCLOSURES**

##### ***Grant-making policy***

In providing mobility aids which are appropriate for disabled children and young persons, the Charity assesses each applicant in accordance with the following criteria:

- The length of time which has elapsed from the date of their application to the Charity;
- The cost of the mobility aid required;
- Any other appropriate factors.

##### ***Reserves policy***

It is the policy of the Charity to aim for reserves (unrestricted funds) that have not been designated for new projects to be at a level equivalent to six months' expenditure on revenue items and charitable assets combined, which are considered at risk of loss of funding. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised.

The level of reserves available to the Charity as at 31<sup>st</sup> March 2022 is £1,229,770.

##### ***Specific investment powers***

The Charity has the power to make any investment the Trustees see fit.

##### ***Asset cover by fund***

Note 22 to the Accounts analyses the assets attributable to the various funds. These assets are sufficient to meet the Charity's obligations on a fund by fund basis.

##### ***Payment of trade creditors***

The Charity's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the Charity's contractual and other legal obligations.

##### ***Disclosure of information to auditors***

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

## **ACTION FOR KIDS CHARITABLE TRUST**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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The Trustees, who are also the directors of Action For Kids Charitable Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Signature and Declaration**

I declare, in my capacity as Trustee of the Charity, that the Trustees have approved the report above and have authorised me to sign it on their behalf.

**Signature:** \_\_\_\_\_  
**Gurmeet Dhillon, Treasurer**

**20<sup>th</sup> December 2022**

## **ACTION FOR KIDS CHARITABLE TRUST**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ACTION FOR KIDS CHARITABLE TRUST**

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#### **Opinion**

We have audited the financial statements of Action For Kids Charitable Trust (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **ACTION FOR KIDS CHARITABLE TRUST**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ACTION FOR KIDS CHARITABLE TRUST (continued)**

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Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.



## **ACTION FOR KIDS CHARITABLE TRUST**

### **INDEPENDENT AUDITOR'S REPORT**

#### **TO THE MEMBERS OF ACTION FOR KIDS CHARITABLE TRUST (continued)**

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#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Based on our understanding of the charity and industry in which it operates, we identified the risk on non-compliance with key laws and regulations which included Companies Act 2006 and tax legislation and we considered the extent to which non-compliance might have a material effect in the financial statements.

We also addressed the risk of fraud through management override of controls. We tested the appropriation of journal entries and other adjustments and evaluate whether there was evidence of potential bias. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

In addition to the above, our procedures to respond to the risks identified included the following:

- Reviewing financial statements disclosures by testing to supporting documentation to assess compliance with applicable laws and regulation;
- Enquiry of management, those charged with governance around actual and potential litigation and claims;
- Enquiry of entity staff to identify any instances of non-compliance with laws and regulations and fraud;
- Performing analytical procedures to identify any unusual or unexpected relationships that indicate risk of material misstatements due to fraud;
- Reading minutes of those charged with governance.

**ACTION FOR KIDS CHARITABLE TRUST**

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF ACTION FOR KIDS CHARITABLE TRUST (continued)**

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There are inherent limitations in the audit procedures described above. We are less likely to become aware of non-compliance with laws and regulations that are not closely related to events and transactions reflected in the financial statements.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Derick T L Lee (Senior Statutory Auditor)  
for and on behalf of D Lee & Co.**

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**Chartered Certified Accountants  
Statutory Auditor**

2<sup>nd</sup> Floor  
Premier House  
309 Ballards Lane  
London  
N12 8LY

## ACTION FOR KIDS CHARITABLE TRUST

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>Income from:</b>					
Donations and legacies	3	627,918	523,281	1,151,199	1,451,294
Charitable activities	4	258,809	-	258,809	165,815
Investments	5	2,912	-	2,912	33,439
Other income	6	776,683	-	776,683	15,000
<b>Total income</b>		<b>1,666,322</b>	<b>523,281</b>	<b>2,189,603</b>	<b>1,665,548</b>
<b>Expenditure on:</b>					
Raising funds	7	254,511	-	254,511	279,923
Charitable activities	8	741,913	687,026	1,428,939	1,447,517
<b>Total expenditure</b>		<b>996,424</b>	<b>687,026</b>	<b>1,683,450</b>	<b>1,727,440</b>
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		<b>669,898</b>	<b>(163,745)</b>	<b>506,153</b>	<b>(61,892)</b>
Fund balances at 1 April 2021		271,306	453,562	724,868	786,760
<b>Fund balances at 31 March 2022</b>		<b>941,204</b>	<b>289,817</b>	<b>1,231,021</b>	<b>724,868</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure is derived from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**ACTION FOR KIDS CHARITABLE TRUST****COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £
<b>Income from:</b>				
Donations and legacies	3	788,675	662,619	1,451,294
Charitable activities	4	165,815	-	165,815
Investments	5	33,439	-	33,439
Other income	6	15,000	-	15,000
		<hr/>	<hr/>	<hr/>
<b>Total income</b>		<b>1,002,929</b>	<b>662,619</b>	<b>1,665,548</b>
		<hr/>	<hr/>	<hr/>
<b>Expenditure on:</b>				
Raising funds	7	279,923	-	279,923
Charitable activities	8	752,630	694,887	1,447,517
		<hr/>	<hr/>	<hr/>
<b>Total expenditure</b>		<b>1,032,553</b>	<b>694,887</b>	<b>1,727,440</b>
		<hr/>	<hr/>	<hr/>
<b>Net expenditure for the year/ Net movement in funds</b>		<b>(29,624)</b>	<b>(32,268)</b>	<b>(61,892)</b>
		<hr/>	<hr/>	<hr/>
Fund balances at 1 April 2020		300,930	485,830	786,760
		<hr/>	<hr/>	<hr/>
<b>Fund balances at 31 March 2021</b>		<b>271,306</b>	<b>453,562</b>	<b>724,868</b>
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

# ACTION FOR KIDS CHARITABLE TRUST

## BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2022

	Notes	2022		2021	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	12		29,776		905,536
Investments	13		3		3
			<u>29,779</u>		<u>905,539</u>
<b>Current assets</b>					
Debtors	14	35,447		88,546	
Cash at bank and in hand		<u>1,266,052</u>		<u>286,446</u>	
		<u>1,301,499</u>		<u>374,992</u>	
<b>Creditors: amounts falling due within one year</b>	15	<u>(68,163)</u>		<u>(511,595)</u>	
Net current assets/(liabilities)			<u>1,233,336</u>		<u>(136,603)</u>
<b>Total assets less current liabilities</b>			<u>1,263,115</u>		<u>768,936</u>
Creditors: amounts falling due after more than one year	17		<u>(32,094)</u>		<u>(44,068)</u>
<b>Net assets</b>			<u><u>1,231,021</u></u>		<u><u>724,868</u></u>
<b>Income funds</b>					
Restricted funds	19		<u>289,817</u>		<u>453,562</u>
Unrestricted funds	20		<u>941,204</u>		<u>271,306</u>
<b>Net assets</b>			<u><u>1,231,021</u></u>		<u><u>724,868</u></u>

The financial statements were approved by the Trustees on 20<sup>th</sup> December 2022.

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**Gurmeet Dhillon, Treasurer**  
**Company registration number: 3487626**

# ACTION FOR KIDS CHARITABLE TRUST

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

	Notes	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	26	(162,029)	(219,108)
<b>Investing activities</b>			
Purchase of tangible fixed assets		(9,285)	(19,262)
Proceeds on disposal of tangible fixed assets		1,601,400	-
Proceeds on disposal of investment property		-	1,240,000
Interest and rental income received		2,912	33,439
<b>Net cash generated from investing activities</b>		<b>1,595,027</b>	<b>1,254,177</b>
<b>Financing activities</b>			
Repayment of bank loans		(453,392)	(700,274)
Repayment of other loans		-	(150,000)
Proceeds from new bank loans		-	50,000
<b>Net cash generated from/(used in) financing activities</b>		<b>(453,392)</b>	<b>(800,274)</b>
<b>Net increase in cash and cash equivalents</b>		<b>979,606</b>	<b>234,795</b>
Cash and cash equivalents at beginning of year		286,446	51,651
<b>Cash and cash equivalents at end of year</b>		<b>1,266,052</b>	<b>286,446</b>

# ACTION FOR KIDS CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

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### 1. Accounting policies

#### Charity information

Action For Kids Charitable Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Ability House, 15A Tottenham Lane, Hornsey, London, N8 9DJ.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Act 2011, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

#### 1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

## ACTION FOR KIDS CHARITABLE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

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Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### 1.5 Expenditure

All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate costs related to the category. Expenditure is recognised when there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

Costs of generating funds include salary, direct expenditures and overhead costs of staff to promote fundraising including events.

Governance costs are those incurred in connection with the administration of the Charity and compliance with constitutional and statutory requirements.

Resources expended allocated to a particular activity are the costs related to that activity and apportionments based on the percentage of total wages and salaries and floor area.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% on straight line
Charitable assets	25% on reducing balance
Fixtures, Fittings & Equipment	15% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.



## **ACTION FOR KIDS CHARITABLE TRUST**

### **NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022**

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#### **1.7 Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the Charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

#### **1.8 Impairment of fixed assets**

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### **1.9 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### **1.10 Financial instruments**

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

**1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.12 Leases**

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight-line basis over the term of the relevant lease.

**1.13 Group accounts**

Consolidation of group accounts is not required as the subsidiary is dormant.

## ACTION FOR KIDS CHARITABLE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

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#### 2. Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

In the opinion of the trustees, there were no specific judgements and assumptions that were critical in the preparation of these financial statements.

#### 3. Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>Donations and gifts</b>	<b>627,918</b>	<b>523,281</b>	<b>1,151,199</b>	<b>1,451,294</b>
For the year ended 31 <sup>st</sup> March 2021	788,675	662,619		1,451,294

#### 4. Income from charitable activities

	2022 £	2021 £
<b>Donations and gifts</b>	<b>258,809</b>	<b>165,815</b>

#### 5. Investments

	2022 £	2021 £
<b>Rent receivable</b>	-	33,435
<b>Interest receivable</b>	<b>2,912</b>	<b>4</b>
	<b>2,912</b>	<b>33,439</b>

**ACTION FOR KIDS CHARITABLE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022**

**6. Other income**

	<b>Unrestricted funds 2022 £</b>	<b>Total 2021 £</b>
<b>Net gain on disposal of tangible fixed assets</b>	<b>759,717</b>	15,000
<b>Insurance proceeds</b>	<b>16,966</b>	-
	<hr/>	<hr/>
<b>Other income</b>	<b>776,683</b>	15,000
	<hr/> <hr/>	<hr/> <hr/>

**7. Raising funds**

	<b>2022 £</b>	<b>2021 £</b>
<b>Fundraising and publicity</b>		
Staff costs	183,013	199,645
Depreciation and impairment	80	631
Support costs	71,418	79,647
	<hr/>	<hr/>
<b>Fundraising and publicity</b>	<b>254,511</b>	279,923
	<hr/> <hr/>	<hr/> <hr/>

**8. Expenditure on charitable activities**

	<b>Mobility Project £</b>	<b>Life &amp; Work £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
Staff costs	156,619	688,354	844,973	836,853
Depreciation and impairment	-	5,711	5,711	30,015
Share of support cost	251,082	252,643	503,725	506,354
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>407,701</b>	<b>946,708</b>	<b>1,354,409</b>	1,373,222
Share of governance costs (see note 9)	37,265	37,265	74,530	74,295
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>444,966</b>	<b>983,973</b>	<b>1,428,939</b>	1,447,517
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

## ACTION FOR KIDS CHARITABLE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

#### 8. Expenditure on charitable activities (continued)

	Mobility Project £	Life & Work £	Total 2022 £	Total 2021 £
<b>Analysis by fund</b>				
Unrestricted funds	263,761	478,152	741,913	
Restricted funds	181,205	505,821	687,026	
	<u>444,966</u>	<u>983,973</u>	<u>1,428,939</u>	
	Mobility Project	Life & Work		
For the year ended 31 <sup>st</sup> March 2021				
Unrestricted funds	245,862	506,768		752,630
Restricted funds	199,530	495,357		694,887
	<u>445,392</u>	<u>1,002,125</u>		<u>1,447,517</u>

Grants to individuals in respect of the purchase of mobility equipment included within the Mobility Project above: £142,293 (2021: £158,940).

#### 9. Governance costs

	2022 £	2021 £
Staff costs	41,703	44,975
Depreciation	563	4,414
Other costs	32,264	24,906
	<u>74,530</u>	<u>74,295</u>

## ACTION FOR KIDS CHARITABLE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

#### 9. Governance costs (continued)

	2022 £	2021 £
Analysed between:		
Fundraising	-	-
Charitable activities	74,530	74,295
	<hr/>	<hr/>
	74,530	74,295
	<hr/> <hr/>	<hr/> <hr/>

Governance costs includes payments to the auditors of £9,600 (2021: £9,000) for audit fees, and other regulatory fees.

#### 10. Trustees and key management personnel remuneration and expenses

None of the trustees (nor any persons connected with them) received any remuneration or benefits from the Charity during the year. No expenses were reimbursed during the year (2021: Nil).

The total amount of employee benefits including employer's pension contributions received by key management personnel were £80,413 (2021: £70,918).

#### 11. Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2022		2021	
	Number	FTE	Number	FTE
Raising funds	4	4	3	3
Charitable activities	23	15	24	20
Governance	3	2	4	3
	<hr/>	<hr/>	<hr/>	<hr/>
	30	21	31	26
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

## ACTION FOR KIDS CHARITABLE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

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#### 11. Staff costs and employee benefits (continued)

The total staff costs and employees' benefits was as follows:

	2022	2021
	£	£
Wages and salaries	944,511	945,241
Social security	88,745	93,315
Defined contribution pension costs	34,174	36,475
Other employee benefits	2,259	6,442
Redundancy costs	-	-
	<hr/>	<hr/>
	1,069,689	1,081,473
	<hr/> <hr/>	<hr/> <hr/>

The number of employees who received total employee benefits (excluding employer pension costs) of more than £60,000 is as follows:

	2022	2021
	£	£
£60,001 - £70,000	1	2
£70,001 - £80,000	1	-
	<hr/>	<hr/>
	2	2
	<hr/> <hr/>	<hr/> <hr/>

**ACTION FOR KIDS CHARITABLE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022**

**12. Tangible fixed assets**

	<b>Freehold land and buildings £</b>	<b>Charitable assets £</b>	<b>Fixtures, fittings &amp; equipment £</b>	<b>Total 2022 £</b>
<b>Cost</b>				
At 1 <sup>st</sup> April 2021	1,095,644	126,706	126,505	1,348,855
Additions	-	-	9,285	9,285
Disposals	(1,095,644)	(74,206)	(105,081)	(1,274,931)
<b>At 31<sup>st</sup> March 2022</b>	<b>-</b>	<b>52,500</b>	<b>30,709</b>	<b>83,209</b>
<b>Depreciation</b>				
At 1 <sup>st</sup> April 2021	255,205	116,118	71,996	443,319
Charge for the year	-	2,336	4,018	6,354
Eliminated on disposals	(255,205)	(72,962)	(68,073)	(396,240)
<b>At 31<sup>st</sup> March 2022</b>	<b>-</b>	<b>45,492</b>	<b>7,941</b>	<b>53,433</b>
<b>Net book value at 31<sup>st</sup> March 2022</b>	<b>-</b>	<b>7,008</b>	<b>22,768</b>	<b>29,776</b>
At 31 <sup>st</sup> March 2021	840,439	10,588	54,509	905,536

The net book value of charitable assets consists of the following:

- Specially adapted assets used in the delivery of services: £7,008.



**ACTION FOR KIDS CHARITABLE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022**

**13. Fixed asset investments**

	<b>Other investment £</b>
Cost or valuation <b>At 1<sup>st</sup> April 2021 and 31<sup>st</sup> March 2022</b>	<b>3</b>
	<hr/> <hr/>
Carrying amount <b>At 31<sup>st</sup> March 2022</b>	<b>3</b>
	<hr/> <hr/>
At 31 <sup>st</sup> March 2021	<b>3</b>
	<hr/> <hr/>

Other investments comprise:

	<b>Note</b>	<b>2022 £</b>	<b>2021 £</b>
Investment in subsidiaries	<b>25</b>	<b>3</b>	<b>3</b>
		<hr/> <hr/>	<hr/> <hr/>

**14. Debtors**

	<b>2022 £</b>	<b>2021 £</b>
Amounts falling due within one year:		
Other debtors	<b>27,135</b>	57,700
Prepayments and accrued income	<b>8,312</b>	30,846
	<hr/> <hr/>	<hr/> <hr/>
	<b>35,447</b>	<b>88,546</b>
	<hr/> <hr/>	<hr/> <hr/>

## ACTION FOR KIDS CHARITABLE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

#### 15. Creditors: amounts falling due within one year

	Note	2022 £	2021 £
Bank loan	16	10,000	451,418
Taxes and other social security costs		23,242	24,503
Trade creditors		24,921	23,082
Other creditors		-	569
Accruals		10,000	12,023
		68,163	511,595
		68,163	511,595

#### 16. Loans and overdrafts

	2022 £	2021 £
Bank loans	32,094	495,486
Payable within one year	10,000	451,418
Payable after one year	32,094	44,068
	-	3,390
Amounts included above which fall due after five years: Payable by instalments	-	3,390

#### 17. Creditors: amounts falling due after more than one year

	Note	2022 £	2021 £
Bank loan	16	32,094	44,068
		32,094	44,068

#### 18. Retirement benefit schemes

##### Defined contribution schemes

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The charge to the profit and loss in respect of defined contribution schemes was £34,174 (2021: £42,635).

## ACTION FOR KIDS CHARITABLE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

#### 19. Restricted funds

The income funds of the Charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	<b>Balance at 1<sup>st</sup> April 2021 £</b>	<b>Movement in funds New designation £</b>	<b>Utilised realised £</b>	<b>Balance at 31<sup>st</sup> March 2022 £</b>
Mobility Project and related services	100,975	201,778	181,205	121,548
Life & Work	352,587	321,503	505,821	168,269
	<b>453,562</b>	<b>523,281</b>	<b>687,026</b>	<b>289,817</b>

#### 20. Unrestricted funds

The income of the Charity includes the following designated funds that have been set aside out of unrestricted funds by the trustees for specific purposes together with general unrestricted:

	<b>Balance at 1<sup>st</sup> April 2021 £</b>	<b>Movement in funds New designation £</b>	<b>Utilised realised £</b>	<b>Balance at 31<sup>st</sup> March 2022 £</b>
Unrestricted – General	271,306	1,316,322	996,424	591,204
Office investment	-	100,000	-	100,000
Investment in operations	-	250,000	-	250,000
Total unrestricted funds	<b>271,306</b>	<b>1,666,322</b>	<b>996,424</b>	<b>941,204</b>

The unrestricted funds are funds that the charity has received that were not for specific purposes and as such held as unrestricted funds.

## ACTION FOR KIDS CHARITABLE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

#### 21. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 <sup>st</sup> March 2022 are represented by:			
Tangible fixed assets	22,768	7,008	29,776
Investments	3	-	3
Current assets	950,527	282,809	1,233,336
Long term liabilities	(32,094)	-	(32,094)
	<hr/>	<hr/>	<hr/>
	941,204	289,817	1,231,021
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

#### 22. Comparative analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 <sup>st</sup> March 2021 are represented by:			
Tangible fixed assets	638,788	266,748	905,536
Investments	3	-	3
Current assets/(liabilities)	(323,417)	186,814	(136,603)
Long term liabilities	(44,068)	-	(44,068)
	<hr/>	<hr/>	<hr/>
	271,306	453,562	724,868
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

#### 23. Financial commitments, guarantees and contingent liabilities

The Charity has no financial commitments, contingent liabilities or guarantees outstanding at the year end.

#### 24. Capital commitments

There were no capital commitments either authorised by the board or contracted for at the balance sheet date.

## ACTION FOR KIDS CHARITABLE TRUST

### NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

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#### 25. Transactions with related parties

There are no related party transactions during the year (2021: Nil).

#### 26. Subsidiaries

These financial statements are separate charity financial statements for Action For Kids Charitable Trust.

Details of the Charity's subsidiaries at 31<sup>st</sup> March 2022 are as follows:

Name of undertaking	Registered office	Nature of business	Class of shareholding	% held Direct Indirect
Action For Kids Limited	UK	Dormant	Ordinary	100.00

The aggregate capital and reserves and the result for the year of subsidiaries excluded from consolidation was as follows:

Name of undertaking	Profit/Loss	Capital & reserves
	£	£
Action For Kids Limited	-	3

The fixed asset investments are stated at cost.

#### 27. Cash generated from operations

	2022 £	2021 £
(Deficit)/surplus for the year	506,153	(61,892)
Adjustments for:		
Investment income recognised as profit or loss	(2,912)	(33,439)
Gain on disposal of tangible fixed asset	(759,717)	(15,000)
Loss on disposal of tangible fixed asset	37,008	-
Depreciation and impairment of tangible fixed assets	6,354	35,060
Movements in working capital:		
(Increase)/decrease in debtors	53,099	6,720
Increase/(decrease) in creditors	(2,014)	(150,557)
Cash generated from operations	<b>(162,029)</b>	<b>(219,108)</b>

**ACTION FOR KIDS CHARITABLE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022**

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**28. Analysis of change in net (debt)/funds**

	<b>At 1<sup>st</sup> April 2021 £</b>	<b>Cash flows £</b>	<b>At 31<sup>st</sup> March 2022 £</b>
Cash at bank and in hand	<b>286,446</b>	<b>979,606</b>	<b>1,266,052</b>
Loans falling due within one year	<b>(451,418)</b>	<b>441,418</b>	<b>(10,000)</b>
Loans falling due after more than one year	<b>(44,068)</b>	<b>11,974</b>	<b>(32,094)</b>
	<b>(209,040)</b>	<b>1,432,998</b>	<b>1,223,958</b>

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